

Learning Environments user guide: Old Engineering-G33

Old Engineering-G33 is an eLearning studio located on the ground floor of the Old Engineering building (Engineering A block) near the rear entrance, on the Parkville campus. It contains the following equipment:

- 1 presenters PC
- 5 student PCs
- Data projector
- SMART Board
- DVD/VCR
- Overhead projector.

Note: All computers have collaboration software installed on them (NetOp School).
Read the user guide for more information:

<http://www.infodiv.unimelb.edu.au/tss/access/netop.html>

Using the data projector

The data projector is controlled by this remote control located at the presenter's desk:

1. Ensure the remote control is switched **On**.
 - In the top left hand corner of the remote is a switch labelled **Command**, it should be in the **On** position.
2. Point the remote control at the projector & press the green button.
 - The projector takes a minute or two to warm up.

Select the correct input channel on the projector by pressing the corresponding **Input** button on the remote control:

Device	Input
PC.....	INPUT C
DVD/VCR.....	VIDEO



**Data projector
remote
control**

Using the SMART Board

The SMART Board has a number of uses - projection surface, touch sensitive screen, electronic whiteboard. Read the SMART Board user guide for details:

<http://www.infodiv.unimelb.edu.au/tss/access/smartboards.html>

Using the PC

The PC is located under the presenter's table.

1. Press the power button on the PC.
2. Turn on the data projector.
3. Select **Input A**.
 - Read "Using the data projector" for instructions on turning on the projector & selecting the correct input.

PC audio

1. Turn on the amplifier located in the audio visual rack.
2. Select the channel labelled **Computer**.
3. Use the **Volume** knob to adjust volume.

Playing a DVD

The DVD player is part of a DVD/VCR combo unit:

1. Turn on the data projector.
2. Select the **Video** input.
 - Read "Using the data projector" for instructions on turning on the projector & selecting the correct input.
3. Load your DVD into the DVD player.

The combo unit will automatically switch to DVD mode when you load a disc.

Playback should start automatically - if not press the **Play** button.

4. Use the controls on the front panel of the DVD/VCR player, or the remote control, to operate your DVD.

Note: DVD/VCR combo units use one set of controls to operate both DVD & VCR. Use the DVD/VCR selector button to toggle between controlling the DVD or VCR portion of the unit.

DVD audio

1. Turn on the amplifier located in the audio visual rack.
2. Select the channel labelled **VCR**.
3. Use the **Volume** knob to adjust volume.

Playing a video tape

The video player is part of a DVD/VCR combo unit:

1. Turn on the data projector.
2. Select the **Video** input.
 - Read "Using the data projector" for instructions on turning on the projector & selecting the correct input.
3. Load your video tape into the tape compartment.

The tape compartment & eject button are located on the right side of the DVD/VCR combo unit.

The combo unit will automatically switch to video mode when you load a tape.

4. Use the controls on the front panel of the DVD/VCR player, or the remote control, to play your video tape.

Note: DVD/VCR combo units use one set of controls to operate both DVD & VCR. Use the DVD/VCR selector button to toggle between controlling the DVD or VCR portion of the unit.

Video audio

1. Turn on the amplifier located in the audio visual rack.
2. Select the channel labelled **VCR**.
3. Use the **Volume** knob to adjust volume.

Using the overhead projector

1. Switch on the overhead projector (OHP) using the power switch on the front of the unit.
2. If the OHP does not appear to be working, it may have blown a bulb.
 - Use the globe changing switch located on the front of the OHP to change to the spare globe.

Please report any errors or omissions in this user guide to:

les-guides@unimelb.edu.au

The University of Melbourne has used its best endeavours to ensure that material contained in this publication was correct at the time of printing. The University gives no warranty and accepts no responsibility for the accuracy or completeness of information and the University reserves the right to make changes without notice at any time in its absolute discretion. Users of this publication are advised to reconcile the accuracy and currency of the information provided with the relevant department of the University before acting upon or in consideration of the information. Copyright in this publication is owned by the University and no part of it may be reproduced without the permission of the University