



## Using the iMac

*iMacs start up in Windows XP by default.*

Read the user guide for using iMacs in learning spaces at:

<http://www.infodiv.unimelb.edu.au/tss/access/imac.html>

The presenter's iMac is located on the presenter's table.

1. Press the power button on the presenter's iMac.
2. Turn on the data projector.
3. Select **Input D**.
  - Read "Using the data projector" for instructions on turning on the projector & selecting the correct input.

### iMac audio

The amplifier is located in the cupboard in the north-west corner of the room:

1. Turn on the amplifier.
2. Press the button labelled **Computer**.
3. Use the **Volume** knob to adjust volume.

## Playing a DVD

The DVD player is part of a DVD/VCR combo unit located in the cupboard in the north-west corner of the room:

1. Turn on the data projector.
2. Select the **Video** input.
  - Read "Using the data projector" for instructions on turning on the projector & selecting the correct input.
3. Load your DVD into the DVD player.

The combo unit will automatically switch to DVD mode when you load a disc.

Playback should start automatically - if not press the **Play** button.

4. Use the controls on the front panel of the DVD/VCR player, or the remote control, to operate your DVD.

NOTE: DVD/VCR combo units use one set of controls to operate both DVD & VCR. Use the **DVD/VCR** selector button to toggle between controlling the DVD or VCR portion of the unit.

### DVD audio

The amplifier is located in the cupboard in the north-west corner of the room:

1. Turn on the amplifier.
2. Press the button labelled **VCR**.
3. Use the **Volume** knob to adjust volume.

## Playing a video tape

The video player is part of a DVD/VCR combo unit located in the cupboard in the north-west corner of the room:

1. Turn on the data projector.
2. Select the **Video** input.
  - Read "Using the data projector" for instructions on turning on the projector & selecting the correct input.
3. Load your video tape into the tape slot.

The tape compartment & eject button are located on the right side of the DVD/VCR combo unit.

The combo unit will automatically switch to video mode when you load a tape.

4. Use the controls on the front panel of the DVD/VCR player, or the remote control, to play your video tape.

NOTE: DVD/VCR combo units use one set of controls to operate both DVD & VCR. Use the **DVD/VCR** selector button to toggle between controlling the DVD or VCR portion of the unit.

### Video audio

The amplifier is located in the cupboard in the north-west corner of the room:

1. Turn on the amplifier.
2. Press the button labelled **VCR**.
3. Use the **Volume** knob to adjust volume.

## Using the overhead projector

Switch on the overhead projector (OHP) using the power switch on the front of the unit.

If the OHP does not appear to be working, it may have blown a bulb.

- Use the globe changing switch located on the front of the OHP to change to the spare globe.

Report any errors or omissions in this user guide to:

[les-guides@unimelb.edu.au](mailto:les-guides@unimelb.edu.au)

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